



Lettings | Direct

Southampton

TENANCY APPLICATION FORM

1. PROPERTY DETAILS

Address of property to be let:	<input type="text"/>		
	<input type="text"/>		
		Postcode:	<input type="text"/>
Rent per month:	<input type="text"/>	Rental period:	<input type="text"/>
Deposit payable:	<input type="text"/>	Tenancy set-up costs:	<input type="text"/>
		Tenancy start date:	<input type="text"/>

2. TENANT DETAILS

Title:	<input type="text"/>	First name(s):	<input type="text"/>	Surname:	<input type="text"/>
Current Address:	<input type="text"/>				
	<input type="text"/>				
	Postcode:				
Date of Birth:	<input type="text"/>	Period at address:	<input type="text"/>	Years	<input type="text"/>
				Months	
Telephone:	<input type="text"/>	Mobile:	<input type="text"/>	Email:	<input type="text"/>
Residential Status:	Property Owner <input type="checkbox"/>	Council Tenant <input type="checkbox"/>	Private Tenant <input type="checkbox"/>	Family or Friends <input type="checkbox"/>	<input type="checkbox"/>
National Insurance Number:	<input type="text"/>				
Passport Number:	<input type="text"/>				
Driving Licence Number:	<input type="text"/>				
Have you ever been issued with a county court judgement:	Yes <input type="checkbox"/>	No <input type="checkbox"/>			
Are you aware of any adverse credit history:	Yes <input type="checkbox"/>	No <input type="checkbox"/>			
If YES please give details in Additional Information box 8					

PREVIOUS ADDRESS HISTORY (LAST 3 YEARS)

Please provide previous address(es) and dates attaching a separate sheet if necessary

Address 2:

Postcode:

Period at Address: Years Months

Address 3:

Postcode:

Period at Address: Years Months

3. CURRENT LANDLORD OR LETTING AGENCY

Name of Landlord or Letting Agency:

Address:

Postcode:

Telephone: Mobile:

Fax: Email:

4. EMPLOYMENT DETAILS

Employed: Self Employed: Unemployed: Retired: Student: Starting Employment

Details of current Employer / Pension Administrator / Accountant / New Employer (delete as appropriate)

Company Name: Contact Name:

Address:

Postcode:

Telephone: Fax: Email:

Position Held: Start Date: / / Gross Salary £

Is this position permanent: Yes No Payroll / Service / Pension Number:

5. PREVIOUS EMPLOYMENT DETAILS

If you have not worked in your current position for at least 12 months please provide details below.
(Attach a separate sheet if necessary)

Employed: Unemployed: Self Employed: Student: Other

Company Name: Contact Name:

Address:

Postcode:

Telephone: Fax: Email:

Start Date: / / End Date: / /

6. ADDITIONAL INFORMATION

Are you a smoker: Yes No

Do you have children? How Many? Ages?

Do you have any pets? (specify)

How do you intend paying your monthly rental?
(Salary/Pension/Sale of House/ Benefits etc)

Car Details:
Registration Number:
Make / Model:

Use this space to provide any other information we may have requested:

7. NEXT OF KIN

Title:	<input type="text"/>	First name(s):	<input type="text"/>	Surname:	<input type="text"/>
Current Address:	<input type="text"/>				
Postcode:					
Telephone:	<input type="text"/>	Mobile:	<input type="text"/>	Email:	<input type="text"/>
Relationship to Tenant? eg. Parent/Guardian etc	<input type="text"/>				

NEXT OF KIN MUST NOT BE SPOUSE

8. BANK DETAILS

Account in Name of:	<input type="text"/>		
Name of Bank:	<input type="text"/>		
Address:	<input type="text"/>		
Sort Code:	<input type="text"/> / <input type="text"/> / <input type="text"/>	Account Number:	<input type="text"/>

9. DECLARATION

I confirm that the information supplied is to the best of my knowledge and belief, true. I have no objections being verified by fair and lawful means, which will involve contacting referees supplied. The results of the findings will be forwarded to the appointed Letting Agent and/or Landlord and may be accessed again should I apply for a tenancy agreement in the future. I agree that Lettings Direct may search the files of a credit reference agency which will keep a record of that search. Details of how I conduct the account may also be disclosed to the agency. This information may be used by other lenders in assessing applications from me and other members of my household and for occasional debt tracing and fraud prevention. All information will be treated as confidential. We may offer you other products and services in the future. If you do not wish to receive them, please tick here

Applicant's Signature: Print Name:

Date: / /

Once completed, please return this form together with photocopies of the following documents:

1. Driving Licence
2. Passport
3. Recent Bank Statement
4. Last 2 x payslips

to: Lettings Direct
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